**Halifax Forum Community Association Board of Directors Application Form**

**Personal Information**

First Name \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Last Name \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Address\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

City \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Province \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Postal Code \_\_\_\_\_\_\_\_\_\_\_\_\_

Telephone (day) \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Telephone (evening) \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

E-mail \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Date \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Inclusion of appropriate representation of racially visible minorities, women and other under-represented citizens is an objective in the selection of Board members. By voluntarily providing information about yourself you will assist the selection process.

Please identify which applies to you (voluntary):

 Aboriginal Person \_\_\_\_\_\_\_\_\_\_\_\_\_\_  Racially visible minority: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_  
 Person with disability\_\_\_\_\_\_\_\_\_\_\_  Youth (under 25) \_\_\_\_\_\_\_\_\_\_\_\_\_  
 Young Family \_\_\_\_\_\_\_\_\_\_\_\_\_  Other \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_   
 Gender \_\_\_\_\_\_\_\_\_\_\_\_\_

**Expression of Interests**

**1. Please describe your interest in serving on the Halifax Forum Community Association Board of Directors.**

□ To represent the community  
□ To manage and shape the direction of a leading facility  
□ To contribute specific expertise and experience  
□ To participate in lifelong learning  
□ To access networking opportunities  
□ To contribute to career development  
□ To obtain personal fulfillment  
□ To represent a specific area or sector (i.e. sport, art, business, etc.)  
□ Other \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

**Experience**

**2. Please check off any of the following areas where you have experience or   
 expertise:**

**Board Governance / Career Experience**

□ Administration, management □ Personnel, human resources  
 □ Board evaluation □ Policy development  
 □ Chairing □ Program evaluation   
 □ Executive roles □ Public relations, communications   
 □ Finance, accounting □ Special events   
 □ Fundraising □ Strategic planning   
 □ Grant writing □ Teamwork  
 □ Leadership □ Volunteer recruitment  
 □ Legal □ Diversity and Inclusion  
 □ Marketing □ Other \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_  
 □ Outreach, advocacy

**Sectors**

□ Arts □ Government  
 □ Community service □ Knowledge of different parts of the   
 □ Corporate and business community  
 □ Corporate and business □ Non-profit experience  
 □ Culture □ Program development  
 □ Education, instruction □ Sport & recreation  
 □ Event management □ Other \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_  
 □ Facility operation  
 □ Funding / Philanthropy

**3. Do you have any previous board service, leadership, or volunteer experience?**

 Yes  No

Please list:\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

**4. Are you presently serving on other boards or have other volunteer commitments?**

 Yes  No

Please describe: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

**5. Are you able to dedicate an average of 4-5 hours per month for a term of a minimum of   
 two (2) years (with an option to renew)**

 Yes  No

**6. Are you a member of any group that regularly rents the Halifax Forum for a program or   
 service?**

 Yes  No

Please identify the group and your role within them:   
 \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

**References**

**Please provide two non-related references**

1. Name\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Relationship \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Telephone \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

1. Name \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Relationship \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Telephone \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Thank you for completing this application for board membership. The application will be reviewed by the Selection Committee and the successful candidates contacted.

By signing and submitting this volunteer application, I acknowledge this information is true and accurate. I authorize the Halifax Forum Community Association Selection Committee to obtain references from the individuals listed above.

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Applicant’s Signature Date

**Please submit application to:**

**Mail:** Halifax Forum  
 Board Recruitment  
 2901 Windsor Street  
 Halifax N.S. B3K 5E5

**Deadline:** Friday March 10, 2023

**Drop off**: Halifax Forum Administration Office

**Email:** Michael Cogdon  
 [cogdonm@halifax.ca](mailto:cogdonm@halifax.ca)

**Enc.** a) Letter of intent

b) Resume